



**SCHEME OF ASSESSMENT AND PROMOTION POLICY (2024-25)**

**CLASS IV**  
**ASSESSMENT AND PROMOTION POLICY**

**ATTENDANCE**

- Every student must have a minimum of 75% attendance.
- Students must be discouraged from missing an assessment unless on grounds of extreme emergency like a contagious disease, a fracture etc.
- 3<sup>rd</sup> language wherever applicable, to be assessed.

**PATTERN OF EXAMINATION**

EXAMINATION	ENG/ MAT/ MARATHI/ SCI./SOC. SCI.		HINDI	COMP	G.K.
		Actual Marks			
PERIODIC TEST 1	PEN PAPER TEST	25 MARKS	10 MARKS	25 MARKS	
HALF YEARLY		50 MARKS	50 MARKS	50 MARKS	50 MARKS
PERIODIC TEST 2		25 MARKS	10 MARKS	25 MARKS	
ANNUAL		50 MARKS	50 MARKS	50 MARKS	50 MARKS

**COMPONENTS OF QUESTION PAPERS**

Term Exam	Maximum Marks	Duration	Competency-based questions (MCQs, Case- based Questions, Source-based Question or any other similar type questions) (40%)	Objective type Questions (20%)	Short Answers /Long Answer Questions (40%)
Mid-term Exam	50	2 Hours	20	10	20
Annual Exam	50	2 Hours	20	10	20

*Pls note:*

- *The syllabus for the First Term and the Annual Examination will be separate.*
- *The Question Papers for both the terms will be set according to the term-syllabus.*
- *Computer Assessment may be Practical Based or Pen and Paper Test.*
- *Both GK and Computers may be categorized as Co Scholastic subjects.*
- *Marks in main subjects to be included in the report card.*
- *Non-Scholastic grading scale for grades to be mentioned in the report card.*

• **PATTERN OF ASSESSMENT FOR CLASS 4**

Average of both internal Assessments to be taken into consideration.

Total Marks according to weightage

20 Marks (Internal assessments 1 and 2)

05 Marks (Average of PT1 and PT2)

20 Marks (Mid Term Exam)

50 Marks (Annual Exam)

05 marks (Attendance)

Total: 100

## PROMOTION POLICY

Students of Class IV will not be held back in the same class.

The distribution of 100 marks is as follows: -

Attendance of the student	05 Marks
Subject Enrichment Activities	05 Marks
Project Based Activities	05 Marks
Portfolio	05 Marks
Multiple Assessment Tests	05 Marks
Periodic Tests	05 Marks
Mid Term Examination	20 Marks
Annual Examination	50 Marks
Total	100 Marks

Parameters of Internal Assessment	
Subject Enrichment Activities	Poster Making
	Quiz
	Theme Based Art Activities
	Collage Making Activities
	Role Play
	Display Board Presentation
	Theatre/Dramatic Activities
Multiple Assessment	Debate/Declamation
	Poem Recitation (Hindi)
	Class Discussion
	Oral Test
	Listening Activities
	Poem Recitation (English)
	Group Activities
	Speaking Activities
Project Based Activities	Quiz
	Logical Thinking Activities
	Critical Thinking Activities
	Problem-solving Activities
Portfolio	Inference Making Activities
	Bal Sabha Activities
	Class Activities
	Notebook Assessment
Periodic Test 1	Community Service Activities
	Quarterly Syllabus
Mid Term Exam	Term I Syllabus
Periodic Test 2	Quarterly(Third)Syllabus
Annual Exam	Term II Syllabus

Co-scholastic activities	Personal skills
General knowledge	Courteousness
Physical education	Confidence
Art education	Discipline
Vocal music	Regularity & punctuality
Dance	Respect & care of belongings
Library	Obedience
Computer	Neatness

Grading scale	
Co-scholastic/personal skills	
Grade	Connotation
A	Outstanding
B	Very good
C	Good
Scholastic grading	
Marks range	Grade
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
Below 40	D (Needs improvement)

Attendance Range in Percentage	Marks
96-100	5
91-95	4
86 -90	3
81 -85	2
75 - 80	1
Below 75	NIL

### Missed Test / Exams

- If a student has missed any tests/exams except on duty/competitions on behalf of school or due to genuine medical reasons, no average shall be given i.e., the student will be marked zero and there will be no retest.
- If a student has missed any of PT1/PT2 due to duty on behalf of school or genuine medical reasons , then the one for which the child has appeared will be counted for the assessment and proportionate marks will be allotted for the other.
- If a student has missed both PT1 and PT2 due to duty on behalf of school or genuine medical reasons then retest will be conducted in once in second term.
- If a student has missed the Half Yearly Exam due to duty on behalf of school or genuine medical reasons , retest shall be conducted .
- In any other specific case, the decision will rest with the school examination committee.

**Note**

- For the academic year 2024-25 , full attendance award will be given for the students securing 100% attendance from 01 April 2024 to 31 March 2025
- Absentee students in any Exam of Main subjects will not be considered for merit positions under any category except participation in the Inter-School Competition (Sports / Co Scholastic) on behalf of school.
- Merit positions will be decided on the basis of total of the aggregate of annual result of main subjects (out of 100) and points scored in Bal Sabha activities

**Principal**