



CIRCULAR

BEGINNING OF NEW SESSION 2024-2025 AND FEES.

1. The new session 2024-2025 will start from 01/04/2024 for classes Pre School to Class X.
2. The school timing is from 8:00 am to 12:00 noon (Pre School and Pre Primary) and 8:00 am to 2:00 pm (Class - I to Class - X).
3. No student will be allowed entry inside the school premises before 7:45 am.
4. There will be short fruit break (10minutes) and recess (20minutes) in the timetable.
5. Timetable will be shared with the parents on 30/03/2024 by the respective class teachers.
6. Kindly refer below the fee structure approved by the PTA Executive Committee for the session 2024-25 and 2025-26 :

S. No.	Nature of fee	Fee Structure 2024-25	Fee Structure 2025-26
1	Registration Fee	200	200
2	Caution Fee	1000	1000
3	Admission Fee	2000	2000
4	Annual Fee	2000	2000
5	Computer Lab & Smart Class Fee (Per month)	50	50
6	Tuition Fee (Per month)		
	Pre School & Pre Primary	4325	4325
	Class – I	4325	4325
	Class - II	2990	4325
	Class III to Class V	3290	3290
	Class VI to Class VIII	4035	4035
	Class IX to Class X	4285	4285

7. Fee must be paid on monthly/Quarterly/Half Yearly/Annual basis.
8. Fee must be paid by 10th of each month (Monthly basis), 10th of the first month of the Quarter / Half Yearly / Yearly. If 10th is a holiday fee must be paid by the very next working day.
9. *A fine of Rs.5/- per day will be levied if fee is not paid by the stipulated time.*
10. *In case the fee is not cleared at the end of a quarter, name will be struck off the rolls on the last day of the quarter with intimation to the parent.*
11. *Kindly make the payment through cheque. School will not accept any online payment.*
12. Students must report for the school in proper school uniform and all season black shoes. Sandals will not be allowed.

Surajit Chatterjee
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Principal

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