



SCHEME OF ASSESSMENT AND PROMOTION POLICY (2023-24)

CLASS : IV & V
ASSESSMENT AND PROMOTION POLICY

In the entire session there will be two Periodic Tests (June/July and Nov/Dec), one Mid Term Examination (September/October) and an Annual Examination (February/ March).

Pen and paper test	Marks
Periodic test 1	25
Mid term exam	50
Periodic test 2	25
Annual examination	50

- Apart from these pen and paper tests regular Subject Enrichment Activity, Project Based Activity, Multiple Assessments Tests and Portfolio for the scholastic subjects will be conducted on regular basis.
- The details of Subject Enrichment Activities and Project Work will be given in advance before the activity
- Multiple Assessments will also be conducted for each subject in the form of spell check, listening, speaking, and writing activities, concept mapping, map work, diagrams etc. as per the subject's requirement. Subject teachers will be informing students from time to time about these assessments, giving the requisite guidelines for the same.
- Student's Portfolio assessment for each subject will consist of notebook assessment, class performance, and subject exploration.

Co-Scholastic area

Co-Scholastic subjects will also be assessed throughout the year and grades for these subjects will be reflected with Examination reports. For Computer/G. K., written examination (Pen and Paper exam) will be conducted

Co- Scholastic Subjects

1. Computer
2. General Knowledge
3. Dance
4. Music
5. Physical Education
6. Art

Co- Scholastic Grades

Grade	Connotation
A	Outstanding
B	Very Good
C	Good

PROMOTION POLICY

In the academic session every student must have a minimum of 75% attendance. Students will not be eligible to appear in the Annual Exam, if he/she has not put in at least 75 % actual attendance of the total attendance during the session up to the date of the Annual Exam. Marks will be awarded for the attendance as per the range mentioned below:

Attendance Range in Percentage	Marks
96-100	5
91-95	4
86-90	3
81-85	2
75-80	1
Below 75	NIL

Passing Criteria

- To be declared "Pass" at the end of the session for promotion to the next higher class, a student must secure at least 33% marks in each subject i.e. 33 marks out of 100 in each subject.
- The promotion to the next higher class is also subject to the condition that a minimum of 25% of marks must be scored in Mid Term Examinations + Annual Examination i.e. 18 marks out of 70 in each subject.

The distribution of 100 marks is as follows: -

Attendance of the student	05 Marks
Subject Enrichment Activities	05 Marks
Project Based Activities	05 Marks
Portfolio	05 Marks
Multiple Assessment Tests	05 Marks
Periodic Tests	05 Marks
Mid Term Examination	20 Marks
Annual Examination	50 Marks
Total	100 Marks

- A student of class IV not eligible to be declared "Pass" will be declared "Promoted as per RTE " at the end of the session. .
- A student of class V not eligible to be declared "Pass" will be declared "Promoted" at the end of the session provided he/ she is entitled to grace marks.
- ❖ Grace marks up to maximum of 10 in all, shall be awarded to a student to reach the minimum required 33% of marks in each subject.
- Provided that a minimum of 25% of marks are secured in each subject in the Mid-Term plus Annual Examination i.e., 18 marks out of 70 Marks to make him/her eligible for promotion.
- Provided that he/she does not require more than 05 marks in one. subject to come up to the minimum requirement of 33% of marks in that subject.

RE-EXAMINATION (CLASS V ONLY)

A student who appears in Annual Examination can be declared eligible for appearing at the Re-Examination in all the failing subject(s). Such a candidate will be eligible to appear in the subject(s) at a subsequent examination to be held within a period of two months from the date of declaration of the result known as the "Re-Examination".

Re- Examination will be conducted on the same syllabus and pattern as of Annual Examination i.e. 50 marks. Weightage of Marks obtained by the student in Re-Examination will be proportionately calculated out of 70 marks.

Marks obtained in the attendance of the student (05 marks) plus marks of Subject Enrichment (05 marks) plus marks of Project Based Activities (05Marks) plus marks of Portfolio (05 marks) plus marks

of Multiple Assessment (05 marks) plus marks of Periodic Tests/Unit Tests (05 marks) will be carried forward and added with the marks obtained by the student in the Re-Examination.

In order to be declared "Pass" in Re-Examination, a student will have to secure at least 25% marks (18 marks out of 70, provided that a minimum of 33 marks out of 100 marks are secured in total).

No benefit of the grace marks will be given to the student appearing in Re-Examination for the promotion to the next higher class.

CRITERIA FOR ESSENTIAL REPEAT (CLASS V ONLY)

If a student does not secure at least 25% marks in the subjects in which he/she has taken the Re-Examination and minimum of 33 out of 100 marks in that subject(s) or does not appear in the Re-Examination, he/she will be placed in the category of "Essential Repeat" (ER).

A student of Class V who is not eligible for Pass, Promotion and placed in the category of "Essential Repeat" (ER) will be held back in the same class during the next session.

Note :

Missed Test / Exams

- A) If a student has missed any tests/exams except on duty/competitions approved by the school authorities or due to genuine medical reasons, no average shall be given i.e., the student will be marked zero and there will be no retest.
 - B) If a student has missed any of PTI/ PTII/ both due to duty on behalf of school or genuine medical reasons will be given proportionate marks.
 - C) If a student has missed the Mid Term Test due to duty on behalf of school or genuine medical reasons, retest shall be conducted .
 - D) If a student has missed the Annual Exam due to duty on behalf of school or genuine medical reasons, will be allowed to take exam in the subject(s) which he missed along with the students taking the re-examination.
 - E) For such subjects rules of re-examination will be applicable for promotion.
- Absentee students in any exam of main subjects will not be considered for merit positions under any category except those who participate in the Inter-School Competition (Sports / Co Scholastic) duly approved by the Principal.

Principal