



17.04.2023

CIRCULAR

BEGINNING OF NEW SESSION 2023-2024 AND FEES.

1. The new session 2023-2024 started from 03/04/2023 with 100% strength of the students.
2. The school timing is from 8:00 am to 12:00 noon (Pre School and Pre Primary) and 8:00 am to 2:05 pm (Class I to Class X).
3. No student will be allowed inside the school premises before 7:45 am.
4. School will be working on Monday to Friday and First and Third Saturdays.
5. There will be short fruit break (10minutes) and recess (20minutes) in the timetable.
6. Timetable have been shared with the parents on 1st April 2023 by the respective class teachers.
7. Fee must be paid on monthly/Quarterly/Half Yearly/Annual basis.
8. Fee must be paid by 10th of each month (Monthly basis), 10th of the first month of the Quarter / Half Yearly / Yearly. If 10th is a holiday fee must be paid by the very next working day.
9. ***A fine of Rs.5/- per day will be levied if fee is not paid by the stipulated time.***
10. ***For the month of April 2023, fees can be paid upto 21.04.2023.***
11. Since the fee structure for the session 2023-24 is under revision, parents are requested to pay the fee as per the existing structure so that the school can meet out its day to day expenses.
Once finalized the excess amount will be paid by the parents as arrears.
12. Summer Holiday for students of PS to IX will be from 02.05.2023 to 11.06.2023.
13. Summer Holiday for Class X will be from 15.05.2023 to 11.06.2023.
14. Parents are advised to purchase all season shoes. Sandal will not be allowed from the new session.


Surajit Chatterjee
Principal